



<input type="checkbox"/> Start	Minutes	Location	Topic	Short Description	Vehicle
<b>Start : 1/4/2016 (1)</b>					
1/4/2016 7:00 AM	480	Bus Gar	Leave - Sick	out sick	
<b>Start : 1/5/2016 (1)</b>					
1/5/2016 7:00 AM	480	Bus Gar	Leave - Sick	out sick	
<b>Start : 1/6/2016 (1)</b>					
1/6/2016 7:00 AM	480	Bus Gar	Leave - Sick	out sick	
<b>Start : 1/7/2016 (1)</b>					
1/7/2016 7:00 AM	480	Bus Gar	Leave - Sick	out sick	
<b>Start : 1/8/2016 (1)</b>					
1/8/2016 7:00 AM	480	Bus Gar	Leave - Sick	out sick	
<b>Start : 1/11/2016 (4)</b>					
1/11/2016 7:00 AM	180	Bus Gar	Email, Other (Provide Description), Reports	monitored bus radio, after being out sick - worked on logs, checking emails and getting caught up on reports	
1/11/2016 10:00 AM	240	Bus Gar	Other (Provide Description), Vehicle Pick Up/Delivery	went to MES worked on fuel gate lock, brought back bus 6 and 7	Bus 06; Bus 07
1/11/2016 2:00 PM	30	Bus Gar	Lunch	took lunch break	
1/11/2016 2:30 PM	60	Bus Gar	Vehicle Pick Up/Delivery	took bus 6 and 7 back to MES, worked 8.5hrs	
<b>Start : 1/12/2016 (8)</b>					
1/12/2016 5:30 AM	30	Bus Gar	Road Check: Weather	checked weather, school is on regular schedule	
1/12/2016 7:00 AM	120	Bus Gar	Email, Other (Provide Description), Phone - Staff	monitor bus radio, checked email, went through paper work from last week, spoke w/ Mrs. Hirsh about hiring a car driver	
1/12/2016 9:00 AM	60	Bus Gar	Meeting - Others	had a interview for a car driver /sub bus driver	
1/12/2016 10:00 AM	60	Bus Gar	Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Oil Change	worked on 13 GMC	2013-Truck-GMC Sierra-Brown-Maint
1/12/2016 11:00 AM	90	Bus Gar	Athletic Schedules, Fuel Tank Measurement, Phone - Staff, Vehicle Pick Up/Delivery	went to BCHS pick up silver Taurus, stuck tanks, spoke w/ Will and Paul about activities for this afternoon	
1/12/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
1/12/2016 1:00 PM	150	Bus Gar	Athletic Schedules, Email, Logs, Vehicle Inspection, Vehicle Pick Up/Delivery	worked on Taurus, notified drivers no activities after school, worked on logs, took Taurus back to BCHS, worked 9hrs	
1/12/2016 9:30 PM	45	Bus Gar	Phone - Staff	checked weather, spoke w/ Sue and Paul - notified drivers school 2hrs late	
<b>Start : 1/13/2016 (5)</b>					

1/13/2016 6:30 AM	240	Bus Gar	Email, Other (Provide Description), Phone - Others, Phone - Staff, Reports, Road Check: Weather	checked roads and weather, school still on a 2hr delay, checked email, monitored bus radio, answer calls about bus schedule, find a driver for the car route this afternoon, worked on reports for SAB	
1/13/2016 10:30 AM	120	Bus Gar	Meeting - Staff, Other (Provide Description), Vehicle Inspection	took mail to SAB met with Selena about a new applicant, worked on bus 10	Bus 10
1/13/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
1/13/2016 1:00 PM	90	Bus Gar	Logs, Vehicle Fluid Top Off, Vehicle Oil Change	worked on bus 10, worked on logs	Bus 10
1/13/2016 2:30 PM	180	Bus Gar	Other (Provide Description)	went to MES and drove bus 12, worked 11hrs	
<b>Start : 1/14/2016 (5)</b>					
1/14/2016 7:00 AM	120	Bus Gar	Email, Logs, Other (Provide Description)	monitor bus radio, checked email, made a work list for today, worked on logs	
1/14/2016 9:00 AM	90	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 13	Bus 13
1/14/2016 10:30 AM	120	Bus Gar	Vehicle Cleaning, Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 11, hepled get pressure washer going and washed salt off the buses	Bus 11
1/14/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
1/14/2016 1:00 PM	150	Bus Gar	Email, Logs, Other (Provide Description), Shop Cleaning	cleaned shop, worked on pressure washer (leaking), checked email, finished logs, worked 8.5hrs	
<b>Start : 1/15/2016 (4)</b>					
1/15/2016 7:00 AM	120	Bus Gar	Email, Other (Provide Description)	monitor bus radio, remind drivers today is a early release 12:30, checked fuel locks @ MES and BCHS, checked email	
1/15/2016 9:00 AM	120	Bus Gar	Parts Ordering, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 18 and 15	Bus 18; Bus 15
1/15/2016 11:00 AM	150	Bus Gar	Athletic Schedules, Other (Provide Description), Travel	worked on pressure washer, went to Fishers Auto to get parts, monitor bus radio, test washer -sprayed off 07 GMC -seems ok now, revised travel schedule and notified driver	
1/15/2016 1:30 PM	90	Bus Gar	Email, Fuel Reports, Logs	helped Daniel inspect bus 16, worked on fuel reports, checked email, finished logs, worked 8.5hrs -No Lunch	
<b>Start : 1/18/2016 (2)</b>					
1/18/2016 7:00 AM	480	Bus Gar	Leave - Vacation	No School, took a vac day	
1/18/2016 5:00 PM	30	Bus Gar	Phone - Staff	notified drivers school 2hrs late due to cold	
<b>Start : 1/19/2016 (5)</b>					
1/19/2016 7:00 AM	210	Bus Gar	Email, Other (Provide Description), Phone - Staff	checked emails, spoke w/ Patsy about VES flashing lights, checked lights spoke w/ Mark to if he could have someone check them to see if the battery needs replaced, monitor bus radio and phones to make sure all buses started	
1/19/2016 10:30 AM	120	Bus Gar	Athletic Schedules, Phone - Others, Phone - Staff, Vehicle Repair	revised travel schedule, worked on finding drivers to cover routes, received a call (another driver out for 2 days),brought bus 18 in the garage waiting for parts	
1/19/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
1/19/2016 1:00 PM	120	Bus Gar	Email, Logs, Meeting - Staff, Other (Provide Description)	checked email, finished logs from yesterday and today, met with a trip driver before going out this afternoon, went to MES to drive a bus	

1/19/2016 3:00 PM	150	Bus Gar	Other (Provide Description)	pre-trip, warm and drive bus on route 42, worked 10.5hrs	
<b>Start : 1/20/2016 (2)</b>					
1/20/2016 7:00 AM	630	Bus Gar	Athletic Schedules, Email, Lunch, Other (Provide Description), Phone - Staff, Road Check: Weather, Vehicle Repair	school 2hrs. late, drove Rt 42, worked on bus 6&18, checked weather and emails, notified drivers on after school activities	Bus 06
1/20/2016 9:00 PM	30	Bus Gar	Phone - Staff	spoke w/ Sue and Paul, notified drivers school will be closed (icy conditions)	
<b>Start : 1/21/2016 (1)</b>					
1/21/2016 7:00 AM	480	Bus Gar	Email, Logs, Lunch, Other (Provide Description), Phone - Staff	schools are closed (icy conditions), checked email, worked on snow equipment, took lunch break, prep bus lot for snow, spoke w/ Paul - notified drivers school is closed	
<b>Start : 1/22/2016 (1)</b>					
1/22/2016 7:00 AM	480	Bus Gar	Other (Provide Description)	Schools are closed SNOW!	
<b>Start : 1/24/2016 (1)</b>					
1/24/2016 8:00 AM	780	Bus Gar	Other (Provide Description), Vehicle Diagnostics	plowed snow @ VES and SAB for 12hrs and worked on Marks plow for about 1hr., notified Mrs. Hirsh what lots were finished	
<b>Start : 1/25/2016 (1)</b>					
1/25/2016 8:00 AM	630	Bus Gar	Other (Provide Description), Parts Ordering, Road Check: Weather	No school, cleaned cars and parking spots @ garage, sent Danile to BCHS with my truck to help plow the parking lot, I called and ordered parts for Marks plow, checked roads, spoke w/ Sue and Sarah about parking lot conditions /road conditions worked 10.5hrs	
<b>Start : 1/26/2016 (4)</b>					
1/26/2016 7:00 AM	330	Bus Gar	Other (Provide Description), Road Check: Weather	school 2hrs late, monitored radio and road conditions, plowed bus turnarounds in Millboro wider, spoke to a few parents, notified school all students made it in safely	
1/26/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
1/26/2016 1:00 PM	90	Bus Gar	Other (Provide Description)	worked on snow blower, rebuilt carb., worked fine now	
1/26/2016 2:30 PM	120	Bus Gar	Email, Logs, Other (Provide Description), Phone - Staff	notified MES of a snow route that is in effect so they could notify the parents, moved spare buses and cleaned lot, checked email and worked on logs, worked 9.5hrs	
<b>Start : 1/27/2016 (5)</b>					
1/27/2016 7:00 AM	240	Bus Gar	Other (Provide Description), Vehicle Diagnostics, Vehicle Repair	plow back bus turnarounds for bus 12, 13 and 15, monitor bus radio, worked on bus 7	Bus 07
1/27/2016 11:00 AM	60	Bus Gar	Athletic Schedules, Email	worked on trying to get to email -can't do it, revised travel schedule	
1/27/2016 12:00 PM	60	Bus Gar	Lunch	took lunch break	
1/27/2016 1:00 PM	150	Bus Gar	Other (Provide Description), Purchase Orders, Vehicle Diagnostics, Vehicle Repair	finished po's, worked on bus 3, went to BCHS to let drivers into fuel dock -frozen, gave drivers copies of travel schedules	Bus 03
1/27/2016 3:30 PM	30	Bus Gar	Logs, Other (Provide Description)	finished logs and monitored bus radio, worked 9hrs	